

---

*ARTICLE 7--ANNOUNCEMENT OF VACANCIES*

---

- 7.01 All EMPLOYEE, building-level administrative and extra-compensation vacancies occurring during the regular school year shall be posted on the District's official website. Any other information regarding a vacancy may be obtained from the Human Resource Office. Any EMPLOYEE vacancy posted which had been listed previously but withdrawn shall be posted in accordance with 7.02 below.
- 7.02 Except in the case of an emergency as determined by the SUPERINTENDENT, notices shall be posted on the District's official website for a period of four (4) calendar days prior to the filling of a vacancy. The ASSOCIATION shall be notified whenever an emergency is declared.
- 7.03 Vacancies, which are to be filled as a result of an EMPLOYEE's returning from leave, placement of involuntary transfers and staff reductions will not be posted.